

Western Central Chapter
Executive Committee Minutes
December 8, 2009 via conference call

Members in attendance:

April D. Getchius, AICP, President
Neil Putnam, Vice President
Joanne Garnett, FAICP, Wyoming State Director
Jeff Bollman, AICP, Treasurer
Dave Mingo, AICP, South Dakota State Director / Secretary
Pepper McClenahan, AICP, Professional Development Officer (joined at time listed)
Andy Epple, AICP, Past President
Allyson Bristor, Newsletter Editor and Webmaster, Bozeman, Montana

Introductions

I. Approval of Minutes.

Motion: It was moved by Garnett and Seconded by Bollman to approve the October 23, 2009, corrected meeting minutes. All members present voting aye, the motion carried.

II. Treasurer's Report

Bollman discussed the chapter's finances. He had emailed the budget information to the members for review. Getchius discussed the administrative fee issue that has some members concerned on a national level.

McClenahan joined the meeting at this time.

Epple stated that the committee he is working with will continue to discuss the administrative fee issue. For budget purposes, we still need to plan on a \$2.92 administrative fee per member plus a three percent banking fee. National will withhold this amount. The National Board will make a final decision on the issue by mid-January.

Bollman stated that we have made good progress financially through the years. The chapter's balance in January, 2001 was \$15,500 as compared to today's balance of \$25,000.

Motion: It was moved by Putnam and seconded by Epple to accept the Treasurer's Report. All members present voting aye, the motion carried.

III. President's Report

Getchius discussed the Chapter Plan update. She suggested that maybe a few members could work on it and get it out to everyone. Garnett agreed that would be the best way to get it completed. Getchius, Bollman, Garnett and Epple agreed to work on it. Committee members are to send specific items / comments to Getchius for the group to "wordsmith" by the end of December.

Getchius discussed ideas to get young planners involved in the chapter including the possible creation of a young planner's group. Bristor commented that a good way to do this would be to expand communications using tools like facebook and twitter. She said that setting up and maintaining those types of accounts up would be time consuming.

Putnam stated that he would adapt the "Hunter" document for consideration by the committee.

Getchius stated that she may be applying for a travel grant to attend the national conference. Chapter Presidents are eligible for travel assistance.

IV. State Sections Report

Montana - Bollman reported that he is on the MAP website strategic plan committee and that he will participate in Montana's interim legislative committee meetings.

South Dakota – Mingo reported that the SDPA is preparing for the review of legislative issues in the state before and during the upcoming session. Putnam reported that the SDPA has secured Dwight Merriman as a presenter for the 2010 conference in Pierre on October 26th – 28th.

Wyoming – Garnett reported that they are in the middle of elections and do not have many candidates. There are a number of candidates running unopposed. There will be a Planning and Zoning board member conference in late April.

V. Professional Development Officer Report

McClenahan reported that the webinar schedule is out and encouraged the committee to sign up. She is still waiting for final results from the most recent AICP exams.

VI. Web / Newsletter Information

Bristor discussed the 2010 newsletter schedule. She will give two week's notice of article submittal deadlines. She discussed setting up an administrative console website that committee members could update at any time. The current website provider would not be able to work on this until August of 2010. She asked the committee if the website upgrade was important. The committee concurred that we should look at other alternatives for hosting the website.

The next meeting was scheduled for 1:00 PM, MT, on January 26, 2010 via conference call.

The meeting was adjourned.

Respectfully submitted,

Dave Mingo, AICP
Secretary