

WESTERN CENTRAL CHAPTER- AMERICAN PLANNING ASSOCIATION

Business Meeting Minutes
November 23, 2010 (Conference Call)

President Getchius called the meeting to order with the following present: Getchius, Putnam, Garnett, Miller, Vogt, Bristor, Epple, Bollman, McClenahan, Quirk . Absent: Mingo

Jim Quirk from North Dakota was welcomed to the WCC Board effective January 1. He will be replacing Steve Miller.

Minutes: Motion by Vogt, seconded by Garnett to approve the minutes of the last meeting. All voting aye, motion carried.

Treasurer's Report: Bollman provided a report on revenues, expenditures and cash on hand. He will be working on the 2011 Budget. The board discussed reserves, possible line items, effects on the APA rebate program, and adoption of a financial plan in the long term. Motion by Epple, seconded by McClenahan to approve the treasurer's report. All voting aye, motion carried.

President's Report:

- Young Planners: Each of the states representatives were asked to submit 2 or 3 names of possible candidates to serve on the Young Planners Task Force. This group will serve in an advisory capacity to the WCC Board.
- Leadership Report: Getchius provided a report on the Chapter President's council meeting in Washington, DC.
- Garnett: provided a report on the APA "Blue Ribbon" Task Force. A final report will be submitted to the APA Board when they meet this spring. The findings may impact the role of the chapters. Garnett has been providing input on behalf of the WCC and our unique situations. Epple also provided additional comments.
- AICP Scholarship Discussion: Putnam reported the SDPA is exploring a scholarship for SDPA members taking the AICP examination. McClenahan provided input on how the WCC could support those in the chapter wishing to take the exam.
- Travel Policy: The board the adopted policy and approved the request of Vogt to attend the WPR meeting in January at Santa Fe, NM.

Website:

Bristor provided an update on the progress of the new WCC website. She and the designer are close to launching it. Photos from the respective states would be appreciated. Additionally, suggestions and comments would be helpful.

Newsletter: There was discussion on the APA guidelines. What should be the WCC newsletter contents, appearance, frequency, and how it is to be distributed. Motion by Vogt, seconded by Epple to limited the newsletter to twice a year. It was recommended that assignments be given to committee members. All members present voting aye, motion carried.

State Reports:

North Dakota: Miller reported that he has enjoyed his time with the WCC and wished his successor well.

Wyoming: no report

Montana: reported the 2012 WP conference is tentatively to be held in Billings.

South Dakota: The SD Planners Association had a successful conference in Pierre, SD

Professional Development Officer Report:

McClenahan reported she has confirmed the WCC's hosting of a webinar conference in March 2011. She is looking for suggestions for another session next fall.

Western Planner Report:

Vogt reported the 2011 WP conference will be in Santa Fe, NM and she will be attending the WP Board meeting in January 2011. She is also considering becoming the WP Treasurer.

Next Meeting: January 2011.

Meeting Adjourned.