

Western Central Chapter
American Planning Association
Executive Committee Meeting Minutes
July 11, 2012

Attendees: Ken Markert, AICP, President; April D. Getchius, AICP, Past-President (joined at point noted in minutes); Allyson Brekke, AICP, Vice President (and Newsletter Editor/Webmaster); Amber A. Vogt, Western Planner Representative, Jeff Bollman, AICP Treasurer and Montana State Director, Dave Mingo, AICP, Secretary and South Dakota State Director.

Agenda:

1. Minutes: It was moved by Vogt and seconded by Bollman to approve the minutes of the April 2, 2012 meeting. The motion was unanimously approved.
2. President's Report:
 - a. Election Cycle Synchronization - The APA wants all chapters on the same election schedule in an effort to help improve participation. Markert referenced a resolution that he had sent to the board prior to the meeting. Bollman noted that the proposal would require a change in the SCC bylaws. The Board discussed providing information to the members on the website and setting up a web-based member vote on the issue. APA wants the changes to occur by 2014. Vogt moved and Bristol seconded that the election synchronization resolution be approved. The motion was unanimously approved.
 - b. APA Phase-Out of Educational CD-ROMs - Markert reported that APA is phasing out the educational CD's. The state representatives should let their members know.
 - c. National APA Planning Survey Results - Markert noted that the planning survey results were sent out with the meeting information.
 - d. APA Divisions - Markert reported that APA would like to see divisions and chapters work together. The divisions would like to do more presentations. Bollman and Markert discussed the need for the divisions to create a list of collaborative projects. Markert will call and request a list.
 - e. Community Planning Assistance Teams - Markert noted that the APA is looking for planners to volunteer to help understaffed / unstaffed communities with planning activities. Maybe some WCC communities like those in the midst of the energy boom could benefit.

- f. Tenured Professors Initiative - Markert noted that APA has gone back to the drawing board on the issue.
- g. Chapter Performance Criteria - Markert reported that there are a couple of items that WCC could improve upon. One of them is conducting an annual meeting. Maybe the board could gather at the Western Planner Conference.
- h. Members Survey - Markert is beginning to prepare a survey of board members first. Then the entire membership would be included. Brekke noted that the survey could be web-based.

3. Treasurer's Report:

- a. Budget: Bollman reviewed the account information that was sent to the board members. Vogt may request funding to help offset the costs of attending the WP meetings.

4. PDO Report:

- a. No report at this time. McClenahan has resigned from the position.

5. Website / Newsletter:

- a. Brekke reported that she continues to update the website. She requested state conference information to post.

Getchius joined the meeting at this time.

6. State/Western Planner Reports:

- a. Montana – Bollman reported that the Western Planner Conference is in Billings this year. He request that people register for the conference before July 15th.
- b. South Dakota – Mingo noted that the SDPA conference is in October. Vogt discussed the agenda with the board.
- c. Wyoming – Members noted that Wyoming is not having a state conference this year because the WP conference is in Billings.
- d. North Dakota – not present/nothing reported.
- e. Western Planner – Vogt noted that Sheridan will not be hosting the 2014 conference as originally planned. The WP has not selected another location yet. The 2013 conference is in Reno, NV.

7. Young Planners Program – Walker continues to build the program.

8. Next meeting - At the WP Conference in Billings.

Respectfully Submitted,

Dave Mingo, AICP
Secretary