

Western Central Chapter
American Planning Association
Executive Committee Meeting Minutes
June 26, 2013

Attendees: Ken Markert, AICP, President; Allyson Brekke, AICP, Vice President; Jeff Bollman, AICP Treasurer and Montana State Director; Brandon Cammarata, Western Planner Representative; Allison Mouch, PDO; Dave Mingo, AICP Secretary and South Dakota State Director; and Larry Weil, North Dakota State Director.

Agenda:

1. Minutes: It was moved by Brekke and seconded by Bollman to approve the minutes of the March 13, 2013 meeting. The motion was unanimously approved.
2. President's Report
 - a. The WCC newsletter process was going well during Megan McCullough's time producing it. She is no longer available. Walker will be preparing the newsletter as time permits. The first issue will be the "test case." Board members should send him state reports. Brekke reported that Megan set deadlines for report submittals and used outside sources for the main articles. Weil asked if there is quite a bit of overlap with the WP information. Markert stated that there probably is but that is "OK."
 - b. APA Divisions – Markert reported that there is a push from APA to get divisions and chapters to collaborate more together. The transportation division would like a liaison with our chapter... preferably a transportation planner. The economic development division will facilitate discussions that will aim to provide sessions at state or regional conferences. Weil suggested that someone like Ben Orsbon would work well as the transportation liaison. Markert discussed the past and potential future grant applications that WCC may be eligible for through APA.
 - c. FAICP – The Board discussed the process and past applicants from our chapter. A list of eligible applicants from the chapter was reviewed. An email will be sent to WCC's 46 eligible people to see if anyone is interested. Mouch stated that the Board should do what we can to support our eligible applicants. Markert will speak with Ben Orsbon and Joanne Garnett to get some thoughts about what FAICP candidates may need help with.

3. Treasurer's Report:

Bollman discussed the report that he had emailed to the Board prior to the meeting. The balance of the account is approximately \$25,000. The Board discussed the certified maintenance payments. Markert will contact an AICP representative and work through the details of the payments.

It was moved by Weil and seconded by Brekke to approve the minutes of the Treasurer's Report. The motion was unanimously approved.

4. PDO Report

Mouch stated that there were open spots for webinars this summer and fall. Brekke suggested that "Common Ground" a presentation about community garden projects would fit well in the webinar series. Eileen Horn will provide the webinar on August 23rd.

Weil left the meeting at this time.

Mouch reported that she attended the PDO chapter meeting at the APA Conference. APA has modified the AICP examination. The changes will go into effect next spring. Mouch will write a synopsis of the changes for the next newsletter. Bollman asked if Mouch could audit the exam and report back so the board could get a better idea about the changes. Mouch will ask about it.

5. State/Western Planner Reports:

- a. Montana – Bollman reported that MAP is getting ready for the upcoming state conference in September. Mouch has been very involved. He commented on a session that will discuss subdivisions for lease or rent.
- b. North Dakota – no report.
- c. South Dakota – Mingo reported that the South Dakota Planner's Conference is in Yankton, October 23^{ed} and 24th. Mark White will be the keynote speaker.
- d. Wyoming – Cammarata reported that they had a very good spring workshop for planning commissioners in May. They had a planning 101 type of format for commissioners that are new to the process. The state conference is in Gillette on September 11th and 12th.

- e. Western Planner – Cammarata reported that the Western Planner Conference is in Tahoe this year on October 13th. Next year it will be in Salt Lake City. 2015 is tentatively slated for a Wyoming location. Western Planner is working on a series of articles related to Agenda 21. Board members should get any newsletter information to Cammarata.

6. Young Planners:

Brekke reported that there should be discussion on the next board agenda to formulate a strategy related to the Young Planners. She also commented that they may not like the name “Young Planners.” There was a suggestion that the name be changed to “Emerging Professionals.”

7. Next meeting – TBA.

The Meeting adjourned.

Respectfully Submitted,

Dave Mingo, AICP
Secretary.