

## **WESTERN CENTRAL CHAPTER- AMERICAN PLANNING ASSOCIATION**

### **Business Meeting Minutes January 25, 2011 (Conference Call)**

Vice - President Putnam called the meeting to order with the following present: Putnam, McClenahan, Garnett, Bollman, Bristor and Mingo. Absent: Epple and Quirk.

President Getchius and member Vogt joined the meeting at the time noted in the minutes.

Minutes: Motion by Garnett, seconded by Bollman to approve the minutes of the last meeting. All voting aye, motion carried.

Treasurer's Report: Bollman provided a report on revenues, expenditures and cash on hand. He discussed some format adjustments that he made to the report from 2010 to 2011. He added a line for APA administrative charges. Motion by Mingo, seconded by Putnam to approve the Treasurer's Report. All voting aye, motion carried.

Getchius joined the meeting at this time.

Bristor suggested that since the newsletter is produced twice a year, the salary should be decreased by \$600. That would put the annual salary at \$1,000.

Putnam asked if \$2,000 was enough for the President's travel based on the events that the Committee expects the President to participate in. Getchius stated that \$2,000 is enough if the President's employer is willing to cover some of the costs. There would be a shortfall if the President's employer did not participate.

Vogt joined the meeting at this time.

Getchius stated that the President's travel budget should be increased in case there is a problem in the future. It won't be spent if the employers continue to contribute. Putnam recommended that the amount be increased to \$2,600.

Professional Development Officer Report: McClenahan discussed the PDO budget. She stated that \$300 was not enough. \$250 has already been spent leaving only \$50 for AICP recruitment efforts. There are new advanced AICP certifications available and an additional \$200 would help. There is also a need for an additional amount for advanced certification scholarships.

Motion by Getchius, seconded by Vogt to approved the budget adjustments as discussed. All voting aye, motion carried.

Putnam reported on the status of the "Young Planners" effort. He has names from Wyoming and South Dakota. Getchius and Putnam discussed the selection process.

Garnett stated that there are no new reports from the Blue Ribbon Committee.

#### State Reports:

South Dakota: Putnam and Mingo discussed planning related issues under consideration at the South Dakota legislative session. South Dakota planners are also beginning preparations for this fall's conference.

Wyoming: Garnett reported that WYOPASS has a new President and is working through some new initiatives. The state conference is in the fall and is in Laramie this year.

Montana: Bollman reported that the MAP conference is in September in Big Sky. They are currently putting the agenda together. MAP members are also monitoring the legislative session.

Professional Development Officer Report: McClenahan reported that there is still a need for an instructor and topic for the August webinar. Ben Orsbon is scheduled for the March webinar. Bollman stated that he may have an idea for a topic related to tax increment district impacts in areas outside of the district.

McClenahan also reported that Ohio University is taking on the responsibility of organizing the webinars. They now want to submit for CM's which may eliminate the WCC affiliation.

Western Planner Liaison Report: Vogt reported that she attended the Western Planner Board Meeting. The WP Conference will be at Santa Fe, New Mexico on September 11<sup>th</sup> – 14<sup>th</sup>.

Getchius left the meeting at this time.

Web / Newsletter Report: Bristor asked how the release of the newsletter should be timed. The Committee deferred to Bristor on the issue. Bristor stated that it may be a good idea to tie the dates to member state's legislative sessions. She also requested written state chapter updates.

Next Meeting: TBA.

Meeting Adjourned.